



MAYOR THOMAS M. MENINO



OFFICE OF CULTURAL AFFAIRS

Boston City Hall / Room 716

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## CALL TO PERFORMING ARTISTS

### Summer Performing Arts Series

### *at the Community Arcade on City Hall Plaza*

Revised 3/4/2003

Mayor Thomas M. Menino, the Trust for City Hall Plaza, and the Office of Cultural Affairs are looking for Boston performing artists to participate in the **Summer Performing Arts Series at the Community Arcade** located along the Cambridge Street side of City Hall Plaza under the **Community Arcade**.

#### PERFORMANCE DATES AND TIMES

Arcade performances will be held June 17-August. 28, 2003, on Tuesdays and Thursdays. Tuesday's performances will run from 12 Noon to 2PM and feature music, dance, theatre, and the performing arts. Thursday's performances will run from 10AM to 12 Noon and feature children's programming including kids' music, dance and theatre.

#### DEADLINE FOR SUBMISSION

All submissions must be received by 5:00 PM March 29, 2003, in the Mayor's Office of Cultural Affairs, Room 716, Boston City Hall

#### PROGRAM DESIGN: PERFORMING ARTS

- The goal is to provide exciting public performance space for artists while presenting a range of styles, cultures, and genres for the audience. Preference will be given to Boston performers.
- Both solo performers and group ensembles are invited to submit. Young performers and children performing groups are also encouraged to submit.
- **The Community Arcade Selection Committee** has the sole authority to select and schedule these presentations. Publicity, technical support, and coordination will be provided by the City of Boston and the Trust for City Hall Plaza.

#### SELECTION PROCESS

- Preference will be given to Boston performing artists
- Criteria for selecting presenters include artistic quality; diversity of genre, style and cultural tradition.
- The Community Arcade Performance Committee reserves the right to reject any work not provided in proposals.

#### PAYMENT BASED ON COMMUNITY ARCADE SELECTION COMMITTEE CRITERIA YOU'RE YOUR PROPOSAL REQUEST---RANGE BETWEEN \$250 - \$800

Please note: **TECHINICAL SUPPORT IS LIMITED, ALL PERFORMANCES ARE OUTSIDE**

#### ELIGIBILITY

Performing artists are eligible regardless of race, gender, belief, national origin, sexual orientation and physical ability.

#### CRITERIA

The **Community Arcade Selection Committee**, will make the final selection of presenters based on the following criteria:

- Artistic quality
- Variety of artistic disciplines and cultural traditions
- Appropriateness for Arcade setting and audience
- Boston-based artists and/or arts organization

The **Community Arcade Selection Committee** may also request more information to make their choice.

### PERFORMANCE SPACE

- The Community Arcade is located on Boston City Hall Plaza along Cambridge Street near the Government Center T stop.
  - Performing artists will present in an area adjacent to the Arcade, to be determined. Each presenter will be provided with chairs.
  - Limited technical equipment will be provided by the City of Boston. Technical requirements must be included in the proposal.
  - Presenters must stay within their allotted space and time.
- \*No substitutions will be accepted without written approval.

### SET-UP

- Presenters are responsible for transporting instruments, props, music stands, etc. to and from the site.
- All presenters must arrive one half hour prior to the start of performance. All performances are outdoors and weather dependent

### SALE OF WORK

- Presentations are for public enjoyment; no solicitation of donations will be allowed.
  - Sale of CD's, tapes, books and other print materials, and distribution of business cards and promotional materials are acceptable; the Project Manager must approve all materials.
- \*The City Of Boston is **not responsible** for damage to equipment and materials caused by the elements, theft, and/or vandalism.

### CHECKLIST

Please attach the following items to completed application:

- ☐ Up to one-page narrative describing the artist(s) background and experience, a description of artistic work to be presented, and why/how it is appropriate for presentation in the Arcade on City Hall Plaza.
- ☐ A resume of the leading artist(s).
- ☐ A CD, tape, video, publication or other representation of your creative work. Please cue CD/tape/video to the 10-minute selection and/or mark publication for 10-page selection for review. If you are accepted, these will be retained for publicity purposes.
- ☐ Copies of reviews, if available.
- ☐ List of Tuesdays and Thursdays that the performers are available to perform between June 17-August. 28, 2003
- ☐ Please submit a suitable self-addressed stamped envelope (SASE). The Mayor's Office of Cultural Affairs is not responsible for loss of/or damage to support materials.

### DELIVER OR MAIL COMPLETED APPLICATIONS TO:

Summer Performing Arts Series  
Mayor's Office of Cultural Affairs  
Boston City Hall, Room 716  
Boston, Massachusetts 02201  
Phone: 617/635-3245 Fax: 617/635-3031  
artonthearcade@cityofboston.gov

### DEADLINE FOR SUBMISSION

March 29, 2003

Notifications sent out week of April 30, 2003



MAYOR THOMAS M. MENINO

**BOSTON**  
**NOW**

community + culture

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**ART MART Performing Arts Series**  
**At the Community Arcade at Boston City Hall Plaza**

**PLEASE PRINT**

**DEADLINE FOR SUBMISSION**

**March 15, 2003**

Name of Group/Artist \_\_\_\_\_

Primary Contact Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone(day) \_\_\_\_\_ (evening) \_\_\_\_\_ FAX \_\_\_\_\_

\_\_\_\_\_  
E-mail address \_\_\_\_\_ Website: \_\_\_\_\_

**PLEASE DESCRIBE WORK SAMPLES SUBMITTED.**

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ARTMART

Mayor's Office of Cultural Affairs

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